

DEED APPOINTING ADDITIONAL TRUSTEE(S)

utmost™

SETTLOR HAS POWER OF APPOINTMENT

Utmost is the brand name used by a number of Utmost companies. This item has been issued by Utmost International Isle of Man Limited and Utmost PanEurope dac.

IMPORTANT INFORMATION

This deed should only be used where the **settlor(s) have Power of Appointment** therefore the trustees/settlor should satisfy themselves that powers of appointment lie with settlor(s) in the original trust deed. **If the trustee has power of appointment, this deed will be invalid.**

This deed has been drafted for appointing individual trustees only. It is not suitable where a corporate trustee is being appointed.

This draft deed is provided for the consideration of the parties and their legal advisers only. We have taken every care in preparing it, but cannot take any responsibility for the legal/taxation consequences of using it. Therefore we strongly advise you to consult your own legal advisers and seek taxation advice in your country(ies) of domicile and/or residence.

HOW TO COMPLETE THIS DEED

Paper completion

Complete this deed using **black or blue ink** and **BLOCK CAPITALS**. If you make a mistake, cross it out, put in the correct words, and sign your initials next to the correction. **Do not use correction fluid.**

Electronic completion

To ensure your information is saved correctly, we recommend you save the deed to your desktop before you start completing the required fields.

We can also accept a certified copy of the original signed deed providing the certification follows our standard process - see our **Anti-Money Laundering Guide** for more information.

Please be aware that we **do not** accept digital signing of deeds and thus we would expect to either see (i) the original deed or (ii) a certified copy. In either case the deed should be correctly signed and witnessed.

Throughout this deed, 'I', 'me' and 'my' means the Trustee where applicable and 'Utmost' refers to Utmost International Isle of Man Limited or Utmost PanEurope dac.

A WEALTH *of* DIFFERENCE

www.utmostgroup.com

Utmost International Isle of Man Limited is registered in the Isle of Man, registered number 024916C. Registered Office address: King Edward Bay House, King Edward Road, Onchan, IM99 1NU, Isle of Man.

Utmost International Isle of Man Limited is licensed by the Isle of Man Financial Services Authority as an Authorised Insurer.

Utmost is registered in the Isle of Man as a business name of Utmost International Isle of Man Limited.

Utmost PanEurope dac is registered in Ireland, registered number 311420. Registered Office address: Navan Business Park, Athlumney, Navan, Co. Meath, C15 CCW8, Ireland.

Utmost PanEurope dac is regulated by the Central Bank of Ireland as a Life Insurance Undertaking.

Utmost PanEurope dac is a Category A Insurance Permit holder with the Jersey Financial Services Commission.

Utmost is registered in Ireland as a business name of Utmost PanEurope dac.

IOM PR 0029 | 04/26

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WHAT TO DO WHEN YOU'VE COMPLETED THIS DEED

Once complete, return this deed and any supporting documents to:

**Utmost International Isle of Man Limited
(including ex-Quilter International products)**

King Edward Bay House
King Edward Road
Onchan
Isle of Man
IM99 1NU
British Isles

✉ servicing@utmostwealth.com
iomservicing@utmostgroup.com

Utmost PanEurope dac

Ashford House
Tara Street
Dublin 2
D02 VX67
Ireland

✉ wm@utmost.ie

HOW WE USE YOUR INFORMATION

Details about how we use your information, your rights over this information and how you can exercise your rights can be found in the applicable Privacy Notice (Isle of Man)/Privacy Statement (Ireland). We publish our Privacy Notice on our website at www.utmostgroup.com/privacy-statements/ or you can contact us on +44 (0) 2038 685 300 and request a copy. All persons whose details are collected in this form should read the Privacy Notice/Privacy Statement to understand how the data provided about them will be used.

	PAGE	SECTION	REQUIREMENT	TICK SECTIONS COMPLETED
A - The Appointment Deed	2	A1 - Appointment of Additional Trustee(s)	Mandatory	<input type="checkbox"/>
	6	A2 - Signatures	Mandatory	<input type="checkbox"/>
B - Anti-Money Laundering Requirements	7	B1 - Identification Requirements	Mandatory	<input type="checkbox"/>
	7	B2 - Politically Exposed Persons	Mandatory	<input type="checkbox"/>

A THE APPOINTMENT DEED **MANDATORY**

A1 APPOINTMENT OF ADDITIONAL TRUSTEE(S)

This deed is made on

d	d	m	m	y	y	y	y
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Please insert date here.



	Settlor 1	Settlor 2
1 Role		
2 Title (Mr, Mrs, Ms, etc.)	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
3 First Name(s)	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
4 Surname	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
5 Do you have a maiden name, a previous name or alias?	Yes No	Yes No
If "Yes", provide the other name(s)	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

(Referred to in this deed as 'the Settlor(s)')

SETTLOR(S) EMPLOYMENT DETAILS

	Settlor 1	Settlor 2																
1 Employment status	Employed	Employed																
	Self Employed	Self Employed																
	Retired	Retired																
	Unemployed	Unemployed																
	Homemaker	Homemaker																
2 Date of retirement or unemployment or became homemaker	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; text-align: center;">d</td><td style="width: 25px; text-align: center;">d</td><td style="width: 25px; text-align: center;">m</td><td style="width: 25px; text-align: center;">m</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td> </tr> </table>	d	d	m	m	y	y	y	y	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; text-align: center;">d</td><td style="width: 25px; text-align: center;">d</td><td style="width: 25px; text-align: center;">m</td><td style="width: 25px; text-align: center;">m</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td> </tr> </table>	d	d	m	m	y	y	y	y
d	d	m	m	y	y	y	y											
d	d	m	m	y	y	y	y											
3 Occupation																		
4 Employer/business name																		
5 Employer/business Address																		
	Postcode	Postcode																

Questions 2 and 3, if retired, unemployed or a homemaker, please provide your former occupation including role e.g. director accountancy and include date of retirement, unemployment or becoming a homemaker.

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	Additional Trustee 1	Additional Trustee 2																
1 Role																		
2 Title (Mr, Mrs, Ms, etc.)																		
3 First Name(s)																		
4 Surname																		
5 Do you have a maiden name, a previous name or alias? If "Yes", provide the other name(s)	Yes No	Yes No																
6 Date of birth	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; text-align: center;">d</td><td style="width: 25px; text-align: center;">d</td><td style="width: 25px; text-align: center;">m</td><td style="width: 25px; text-align: center;">m</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td> </tr> </table>	d	d	m	m	y	y	y	y	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; text-align: center;">d</td><td style="width: 25px; text-align: center;">d</td><td style="width: 25px; text-align: center;">m</td><td style="width: 25px; text-align: center;">m</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td><td style="width: 25px; text-align: center;">y</td> </tr> </table>	d	d	m	m	y	y	y	y
d	d	m	m	y	y	y	y											
d	d	m	m	y	y	y	y											
7 Country and place of birth																		
8 Please list all nationalities/ citizenships held																		
9 Permanent residential address																		
	Postcode	Postcode																

If there are more than two Additional Trustees, please photocopy this page, complete and attach securely to this deed.

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10 In the past 3 years, did the residential address change? If "Yes" please provide all previous address details	Yes	No	Yes	No	
			Postcode		
11 Is correspondence address the same as permanent residential address? If "No" please provide correspondence address	Yes	No	Yes	No	
			Postcode		
12 Contact telephone number					
13 Email address					
14 Country of tax residence					
15 National Insurance ("NI") number					
16 US Tax Identification number ("TIN")					
17 Other tax reference number (s)					

If there is more than one previous address in the last 3 years, photocopy this page, complete and attach it securely to this deed.

Your telephone number is used as a fraud prevention control.

Question 15, Only complete question 15 if you are a UK tax resident.

Question 16, Only complete question 16 if you are a US tax resident.

Only complete question 18 or 19 below if you were born in the US , you are a US citizen and/are resident in the US for tax purposes.

18 I confirm that I am a US citizen and/or resident in the US for tax purposes (green card holder or resident under the substantial presence test) and my US federal taxpayer identifying number (US TIN) is shown above.	Yes	No	Yes	No	
19 I confirm that I was born in the US (or a US territory) but I am no longer a US citizen.	Yes	No	Yes	No	

Questions 18 and 19, we will presume that you are not resident in the US for tax purposes if left blank, unless there is a indicia which contradicts this.

If you have ticked question 19 you must provide a certified copy of your **Certificate of Loss of Nationality of the United States**.

(Referred to in this deed as 'the additional trustee(s)')

ADDITIONAL TRUSTEE(S) EMPLOYMENT DETAILS

	Additional Trustee 1	Additional Trustee 2																
1 Employment status	Employed	Employed																
	Self Employed	Self Employed																
	Retired	Retired																
	Unemployed	Unemployed																
	Homemaker	Homemaker																
2 Date of retirement or unemployment or became homemaker	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; text-align: center;">d</td> <td style="width: 25px; text-align: center;">d</td> <td style="width: 25px; text-align: center;">m</td> <td style="width: 25px; text-align: center;">m</td> <td style="width: 25px; text-align: center;">y</td> <td style="width: 25px; text-align: center;">y</td> <td style="width: 25px; text-align: center;">y</td> <td style="width: 25px; text-align: center;">y</td> </tr> </table>	d	d	m	m	y	y	y	y	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; text-align: center;">d</td> <td style="width: 25px; text-align: center;">d</td> <td style="width: 25px; text-align: center;">m</td> <td style="width: 25px; text-align: center;">m</td> <td style="width: 25px; text-align: center;">y</td> <td style="width: 25px; text-align: center;">y</td> <td style="width: 25px; text-align: center;">y</td> <td style="width: 25px; text-align: center;">y</td> </tr> </table>	d	d	m	m	y	y	y	y
d	d	m	m	y	y	y	y											
d	d	m	m	y	y	y	y											
3 Occupation																		
4 Employer/business name																		
5 Employer/business Address																		
	Postcode	Postcode																

Questions 2 and 3, if retired, unemployed or a homemaker, please provide your former occupation including role e.g. director accountancy and include date of retirement, unemployment or becoming a homemaker.

of the second part

whereas by declaration of trust dated

d	d	m	m	y	y	y	y
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in respect of policy(ies) numbered

 effected by the Settlor(s)

Insert the settlement date of the relevant trust. This should be shown on your trust deed e.g. if the trust was created on 1 January 2015, insert this date here. If unknown, please leave this box blank, but ensure you reference the policy number this trust relates to. This is required to provide clarity as to what trust this deed relates to, which is important if you have settled more than one trust.

(and by the further effect of a Deed of Appointment of additional Trustees dated)

d	d	m	m	y	y	y	y
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Only relevant where previous Appointment of Trustee(s) by separate Deed.

The policy(ies) and the full benefits and all monies which may become payable thereunder and the proceeds of any dealings with the policy(ies) are held by the continuing trustee(s) upon Trusts subject to the terms, powers and provisions set out in the said Declaration of Trust.

And whereas the Settlor(s) wish(es) to appoint the additional trustee(s) to be trustee(s) of the Trusts of the said policy(ies) to act jointly with the continuing trustee(s).

Now This Appointment Witnesseth that the Settlor(s) in exercise of the statutory power for this purpose and of every (if any) other power so enabling hereby appoint(s) the additional trustee(s) to be trustee(s) of the said policy(ies) and to act jointly with the continuing trustee(s) for all the purposes of the Trusts.

A2 SIGNATURES

The parties have executed this document as a deed on the first date stated above.

Please ensure that all signatures are witnessed by an independent person.

	Settlor 1	Settlor 2
Signed and delivered as by the said (Full name of Settlor)	<input type="text"/>	<input type="text"/>
SIGNATURE	<input type="text"/>	<input type="text"/>
In the presence of (full name of witness)	<input type="text"/>	<input type="text"/>
SIGNATURE of independent witness	<input type="text"/>	<input type="text"/>
Permanent residential address of witness	<input type="text"/>	<input type="text"/>
Postcode	<input type="text"/>	<input type="text"/>

By signing here as a witness, you are attesting that you have witnessed the individual signatory signing this document in your physical presence.

The witness must be independent, not next of kin or linked to the policy.

	Additional Trustee 1	Additional Trustee 2
Signed and delivered as by the said (Full name of Additional Trustee)	<input type="text"/>	<input type="text"/>
SIGNATURE	<input type="text"/>	<input type="text"/>
In the presence of (full name of witness)	<input type="text"/>	<input type="text"/>
SIGNATURE of independent witness	<input type="text"/>	<input type="text"/>
Permanent residential address of witness	<input type="text"/>	<input type="text"/>
Postcode	<input type="text"/>	<input type="text"/>

If there are more than two Additional Trustees, please photocopy, complete and attach securely to this deed.

By signing here as a witness, you are attesting that you have witnessed the individual signatory signing this document in your physical presence.

The witness must be independent, not next of kin or linked to the policy.

B ANTI-MONEY LAUNDERING REQUIREMENTS

MANDATORY

B1 IDENTIFICATION REQUIREMENTS

Under Manx and Irish Anti-Money Laundering regulations we are required to verify the identity and address of all trustee(s). In addition, a change of trustee is deemed a 'trigger event' under Anti-Money Laundering regulations and we must bring any previous verification of identity up to current standards for existing trustees. As such, you may also be required to provide identity and address verification for the continuing trustees. Refer to our [Anti-Money Laundering Guide](#) for more information.

Guidance on how to certify and suitable certifiers is available in our [Anti-Money Laundering Guide](#).

If you are presenting documentation to verify the change confirmed in **Part 1** please confirm how the certifier reviewed the documents.

	Settlor 1	Settlor 2	Additional Trustee 1	Additional Trustee 2	
Met you in person					Verification of address and/or proof of identity of the Settlor(s) is only required if there has been a change in circumstances e.g. Change of Address/ Change of Name.
Met you face-to-face via secure live video stream					
Did not meet you and received original documents by post					If there are more than two Additional Trustees, please photocopy this page, complete and attach securely to this deed.
Other, please provide details					

Certification Requirements

Identity Verification

I hereby confirm that this document is a true copy of the original which I have seen, and the photograph represents a true likeness of the client whom I have met. Yes No

Address Verification

I hereby confirm that this document is a true copy of the original which I have seen. Yes No

B2 POLITICALLY EXPOSED PERSONS

We are required to identify persons associated with this deed who could be classed as a Politically Exposed Person "PEP". A PEP is a term used to describe someone who is currently, or has previously been, entrusted with prominent public functions or responsibilities. For example: a Head of State, a holder of a senior political or government post, a senior member of the Judiciary or the Military, a senior employee of a State-Owned Corporation, or a board member of a Central Bank. Family members or close associates of a PEP must also be considered PEPs themselves.

Is there anyone associated with this deed who could be considered a PEP? Yes No

If "Yes" provide details