

APEX (PORTUGAL) DEALING ACCOUNT

OVERDRAFT CLEARANCE INSTRUCTION FORM

IMPORTANT NOTES

Complete this form using **blue or black ink** and **BLOCK CAPITALS**. If you make a mistake, cross it out, put in the correct words and sign your initials next to the correction. **Do not use correction fluid.**

SIGNATURE This symbol highlights the sections within this form that need to be signed by the relevant parties.

- 1 You may instruct us as to which underlying fund(s) in the contract(s) is/are to be sold on an ongoing basis to clear any negative cash balance. This instruction may need to be revised if the holdings within your contract are changed
- 2 You may also choose to instruct us as to which underlying fund(s) in the contract(s) is/are to be sold immediately to clear any current negative cash balance
- 3 You may instruct us as to which underlying funds or other Dealing Account currencies in the contract(s) are to be sold in order to realise a specific cash sum (the amount you want to be credited to your Dealing Account) which can be used to settle any current negative cash balance and provide monies to cover future charges or withdrawals
- 4 If you choose to sell funds on an ongoing basis, the overdraft will be cleared when there is a minimum overdrawn balance of £2,000*. There will be a dealing fee for the sale of each external fund, in this example if three external funds are sold then three dealing fees will apply
* or currency equivalent
- 5 The more funds you choose to clear an overdraft, the higher the overdraft limit will be and therefore the longer it will take to clear
- 6 You can complete Section A or Section B, or both. Section C must always be completed.

CHECKLIST

We want to process your request as quickly as possible. To help us do this, remember that when completing the form we need you to:

- › attach any additional instructions or documentation securely to the back of the form
- › ensure that the form has been signed by all relevant parties.

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WHAT TO DO NEXT

Once complete, return this form to: **Dealing Team, Utmost PanEurope dac, Navan Business Park, Athlumney, Navan, Co. Meath, C15 CCW8, Ireland.** Alternatively, you can email your completed form to **etrading@utmost.ie**.

A WEALTH *of* DIFFERENCE

Utmost Wealth Solutions is a brand name used by a number of Utmost companies. This item has been issued by Utmost PanEurope dac.

Utmost PanEurope dac is regulated by the Central Bank of Ireland.

Utmost PanEurope dac is a designated activity company registered in Ireland (number 311420), with a registered office at Navan Business Park, Athlumney, Navan, Co. Meath, C15 CCW8, Ireland.

Utmost PanEurope dac is duly registered for the pursuit of the life insurance business in Portugal on a freedom to provide services basis, and is duly registered for such purposes with the Portuguese Insurance Supervisory Authority (Autoridade de Supervisão de Seguros e Fundos de Pensões or 'ASF') under the number 4693.

UPE WS PR 00029/02.2022

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DEALING ACCOUNT OVERDRAFT CLEARANCE INSTRUCTION FORM

Policyholder(s) full name	<div></div> <div></div>
Policy number	<div></div>

A ONGOING SALE INSTRUCTION

Choose ONE of the options below to indicate which fund holding(s) you wish to sell each time your policy reaches the maximum overdraft limit.

The Policyholder wishes to exercise the following option:

- 1

☐

To clear any negative cash balance from the **largest liquid fund holding** by monetary value, as at the date of placing the instruction. There is no need to complete the fund information below
- 2

☐

To clear any negative cash balance from the fund(s) listed below.

Fund(s) to be sold		% to be sold			
Full fund name	SEDOL number				
					%
					%
					%
					%
					%
					%
					%

Total must equal 100%

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DEALING ACCOUNT OVERDRAFT CLEARANCE INSTRUCTION FORM

B IMMEDIATE SALE INSTRUCTION

Choose **ONE** of the options below to indicate which fund holding(s) you wish to sell **IMMEDIATELY** to clear a current overdraft balance. Each time the Dealing Account becomes overdrawn, we will need a further instruction.

The Policyholder wishes to exercise the following option:

- 1 ☐ To clear the current negative cash balance from the **largest liquid fund holding**. This is calculated by monetary value, as at the date of placing the instruction. There is no need to complete the fund information below
- 2 ☐ To clear any negative cash balance from the fund(s) listed below.
- a ☐ As a percentage of the negative cash balance, as at the date of placing the instruction
- b ☐ As an amount - you can contact us on **00 353 1 636 9383** for the latest overdraft figures, if required.

Fund(s) to be sold		% to be sold (for option 2a only)				Amount (for option 2b only)
Full fund name	SEDOL number					
					%	
					%	
					%	
					%	
					%	
					%	
					%	

Total must equal 100%

C

CONFIRMATION

	Policyholder/Authorised Signatory 1	Policyholder/Authorised Signatory 2	
SIGNATURE	<div></div>	<div></div>	SIGNATURE
Print full name	<div></div> <div></div>	<div></div> <div></div>	
Date	<div>d</div> <div>d</div> <div>m</div> <div>m</div> <div>y</div> <div>y</div> <div>y</div> <div>y</div>	<div>d</div> <div>d</div> <div>m</div> <div>m</div> <div>y</div> <div>y</div> <div>y</div> <div>y</div>	
	Policyholder/Authorised Signatory 3	Policyholder/Authorised Signatory 4	
SIGNATURE	<div></div>	<div></div>	SIGNATURE
Print full name	<div></div> <div></div>	<div></div> <div></div>	
Date	<div>d</div> <div>d</div> <div>m</div> <div>m</div> <div>y</div> <div>y</div> <div>y</div> <div>y</div>	<div>d</div> <div>d</div> <div>m</div> <div>m</div> <div>y</div> <div>y</div> <div>y</div> <div>y</div>	