

# LOST POLICY DECLARATION

## IMPORTANT INFORMATION

Please complete this form using **blue or black ink** and **BLOCK CAPITALS**. If you make a mistake, cross it out, put in the correct words and sign your initials next to the correction. **Please do not use correction fluid.**

Details about how we use your information, your rights over this information and how you can exercise your rights can be found in the applicable Privacy Notice (Isle of Man)/Privacy Statement (Ireland). We publish our Privacy Notice (Isle of Man)/Privacy Statement (Ireland) on our website at [www.utmostwealth.com](http://www.utmostwealth.com) or you can ring us on **+44 (0)1624 643 345** and request a copy. All persons whose details are collected in this form should read the Privacy Notice/Privacy Statement to understand how the data provided about them will be used.

**SIGNATURE** This symbol highlights the signature sections within this form which need to be signed by the policyholders or financial adviser.

Utmost uses the information you give it to provide its products and services. It will be kept securely. How your information is used, your rights, and how you can exercise them, is detailed in Utmost's Privacy Notice(s).

Please read the following notes carefully before completing this form.

## LOST POLICY DOCUMENTS

Throughout this document 'the Company' refers to either Utmost Limited or Utmost Ireland dac, as applicable.

A policy document should not be considered lost until all possible enquiries and searches have been made. There is a list of places you should look and people you could check with, before completing this form.

The list is not exhaustive and one or more points may not apply in every case.

- › Additional policyholders or additional trustees
- › Your financial adviser
- › Bank/Financial Institution

## NON RECEIPT

If your policy was issued less than 6 months ago and the policy document was never received by your financial adviser, your financial adviser can sign this lost policy declaration and return it to us.

If your policy was issued more than 6 months ago, the declaration form will need to be signed by all policyholders, trustees or authorised signatories.

## WHAT DO TO NEXT

Depending on the product provider of the bond, return the completed form to either Utmost Limited or Utmost Ireland dac:

**Utmost Limited, Royalty House, Walpole Avenue, Douglas, Isle of Man, IM1 2SL, British Isles.**

OR

**Utmost Ireland dac, Ashford House, Tara Street, Dublin 2, D02 VX67, Ireland.**

## A WEALTH *of* DIFFERENCE

Utmost Wealth Solutions is the trading name used by a number of Utmost companies. Utmost Trustee Solutions is the trading name used by Utmost Trustee Solutions Limited. This item has been issued by: Utmost Limited and Utmost Ireland dac.

The following companies are registered in the Isle of Man: Utmost Limited (No 056473C), Utmost Administration Limited (No 109218C) and Utmost Trustee Solutions Limited (No 106739C), which are regulated or licensed by the Isle of Man Financial Services Authority. Utmost Services Limited (No 059248C) is not regulated. Each of the above companies has its registered office at: Royalty House, Walpole Avenue, Douglas, Isle of Man, IM1 2SL British Isles.

The following companies are registered in Ireland: Utmost Ireland dac, trading as Utmost Wealth Solutions, is regulated by the Central Bank of Ireland. Its registered number is 303257 and it has its registered office at: Ashford House, Tara Street, Dublin 2, D02 VX67, Ireland. Utmost PanEurope dac, trading as Utmost Wealth Solutions, is regulated by the Central Bank of Ireland. Its registration number is 311420 and it has its registered office at: Navan Business Park, Athlumney, Navan, Co. Meath C15 CCW8, Ireland. Its FCA number is 426350. Both companies are authorised by the Financial Conduct Authority in the UK for Conduct of Business Rules.



**B DECLARATION**

By submitting this form I **confirm and declare** that:

- › If I have ticked the box in section A question 7, I have not received the original policy documentation and that I have no knowledge of its whereabouts.
- › If I have NOT ticked the box in section A question 7, I have conducted a thorough search and enquiry and believe to the best of my knowledge that the policy documentation has been lost or destroyed.

**C POLICYHOLDER(S)/ADVISER RESPONSIBILITY**

If, on a future occasion, the lost document should come into my possession, I will return it immediately to the Company, and I agree to meet and pay on demand to the Company any claim, costs, loss, damage, expense or demands suffered by the Company in consequence of:

- 1 issuing a duplicate Policy Schedule or Statement of Benefits in substitution of the original policy document, and/or
- 2 making a payment to me under the policy without production of the original policy document, to the Company.

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Only applicable if the policy was issued less than 6 months ago and the policy document was never received. For further details please see page 1, under Non Receipt.