

### IMPORTANT NOTES

Utmost Wealth Solutions is the brand name used by a number of Utmost companies. This item has been issued by Utmost International Isle of Man Limited.

This form is used by policyholders for the purpose of assigning policy segments issued by Utmost International Isle of Man Limited, to an assignee who wishes to fully surrender those policy segments immediately. The assignee should complete Section B of the form to accept the transfer of the policy segments and Section C to instruct the surrender of the policy segments. The assignor(s) must complete Section A to authorise the assignment.

This form is not appropriate for the assignment and surrender of policies issued by Utmost PanEurope dac. It cannot be used by a beneficiary wishing to take personal ownership of policies without surrendering them or to request any other form of distribution. This form is also not to be used for policies where Utmost International Trustee Solutions Limited are the professional trustee. If you think you have the wrong form, contact us using the details at the bottom of this page or visit our website <a href="https://www.utmostinternational.com">www.utmostinternational.com</a>

### HOW TO COMPLETE THIS FORM

Complete this form using **black or blue ink** and **BLOCK CAPITALS**. If you make a mistake, cross it out, put in the correct words and sign your initials next to the correction. **Do not use correction fluid**.

Throughout this form, 'I', 'me' and 'my' mean the assignor or assignee where applicable and 'we' or 'the Company' refers to Utmost International Isle of Man Limited.

In this form words in the singular shall include the plural and vice versa.

Payments will not be released by the Company until all necessary documentation and settlement of funds sales have been received.

Once complete, return this form and any supporting documents by post to: Utmost International Isle of Man Limited, King Edward Bay House, King Edward Road, Onchan, Isle of Man, IM99 1NU, British Isles.

If your policy was previously held with Royal Skandia, Old Mutual International or Quilter International please email IOMservicing@utmostgroup.com

Please note that where sent by email, we reserve the right to request the original form and/or supporting documents to be sent to us by post.

### CHECKLIST AND IDENTIFICATION REQUIREMENTS

We want to process your assignment and subsequent surrender as quickly as possible. To help us do this:
> Please secure all required identity and address verification (if they are not already held by the Company) together

with any other supporting documentation to this form.	
Ensure the correct parties have signed the form on pages 4, 7 and 9, ensuring the signature(s) on pages 4 and 7 are witnessed.	

Under Isle of Man anti-money laundering regulations we are required to verify the identity and address of all applicant(s) related to a contract. Refer to our Anti-Money Laundering and Source of Wealth Requirements for more information.

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### IMPORTANT NOTES FOR ASSIGNMENTS

The change of ownership to the assignee will not be noted on the policy until the assignment request has been received and accepted by the Company. A change in ownership is deemed a 'trigger event' under Anti-Money Laundering Regulations and we must bring any previous verification of identity up to current standards for all parties associated with the contract. You can obtain details of the documentary evidence needed to verify identity and address from our website <a href="https://www.utmostinternational.com">www.utmostinternational.com</a>. If you require any further information or assistance, contact our Customer Support team on + 44 (0) 1624 643 345.

As this assignment of policy segments results in a change of ownership, it may also affect the personal taxation of the parties involved. You should speak to your financial adviser before completing this form to ensure that it meets your requirements.

The validity of any assignment made using this form shall be construed according to and governed by the laws of England and Wales. Please note, the assignment takes place as at that date in which this form is signed. If between the date of signing and the surrender, the policyholders choose not to proceed with the surrender and they would like to return the policy to the original ownership, we will require a new Assignment deed to be completed. It is not possible to unwind the change of ownership.

No responsibility is accepted by the Company for any consequences arising from the assignment of individual policy segments within a bond.

# IMPORTANT NOTES FOR SURRENDERS

### TAX INFORMATION

In order to comply with our international tax information exchange obligations, in some circumstances we may need to ask you to complete a Tax Declaration and Self Certification for Individual Investors before we can release any payments.

### TAXATION NOTES

The taxation consequences of the surrender of policies will depend on your country of residence and individual circumstances. We strongly recommend that you consult your financial adviser for information on the tax implications before submitting this form.

As part of our reporting requirements for an overseas insurer, if you are UK resident and a chargeable gain arises on the surrender of policies, we will report the chargeable gain to HM Revenue & Customs (HMRC) and a copy of the certificate will be issued to you. This is in addition to your own obligation to report all 'chargeable gains' in your tax return.

### SURRENDER VALUATIONS

Surrenders of one or some policy segments linked to externally managed investment portfolios will be based on an updated valuation which the Company will request from the external investment manager. These surrenders will only start to be processed upon receipt of the new valuation, which could take five working days or more.

Any surrender valuation given over the phone or by email will be based on the latest fund prices available. The price achieved when the linked investments are sold, and therefore the actual surrender value, may be different. These valuations don't necessarily include any charge that may be applied by the investment manager (if applicable).

### SALE OF FUNDS, THE DEALING ACCOUNT, AND DEBIT INTEREST

A sale of funds associated with a surrender instruction will normally be placed within two working days after the assignment of policies has been completed and accepted by the Company and the valuation has been received. The Company's ability to place the deal will depend on the nature of the investments held - some investments trade infrequently.

If your bond has a dealing account then all payments, including the bond charges and any regular withdrawals or adviser charges are debited from this account. If this results in an overdrawn balance, debit interest will be applied at the current rates.

Where the value of the policy segments is linked to externally held investment funds, please allow a minimum of two to three weeks for settlement. Some funds may take longer.

### THIRD PARTY PAYMENTS

Payments to third parties are not normally permitted. If you are considering a third party payment you can contact our Customer Support team in the first instance who will be pleased to discuss individual requirements in more detail before you submit your request. If, in exceptional circumstances, we agree to make a third party payment, you will need to tell us why the payment is being requested, including details of the relationship between the policyholder and the recipient. We will also need evidence of the identity of the person receiving the payment and of the account the payment is being paid to.

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P	ASSIGNMENT O	F POLICIES		
Α΄	1 POLICY DETAILS			
D -	l:			
PC	licy number		N N N	
Se	dividual Policy egments to be assigned ed surrendered		For example, 1 - 10.	
Pu	irpose of assignment	A gift	Part of a divorce settlement (Court Order applies)	
		Part of a divorce settlement (no Court Order applies)	A transfer for money's worth or consideration	
		A transfer to a beneficiary of a trust (including Will trusts)	A transfer to a beneficiary of a Will	
sa	the assignment is a le, advise amount of ensideration	f/€/US\$*		*Delete as appropriate
	2 ASSIGNOR DETA		Assignor 2	Assignor - is the
2	Other) Surname			person making assignment of policies.
3	Does the life assured have a maiden name, previous name or alias If "Yes" provide the other name(s)	Yes No	Yes No	For example, client A and client B wish to assign a policy to client B and a new client C. Here, client B needs to sign as both assignor and assignee.
4	Forenames (in full)			If there are more than two assignors, photocopy this page, complete the relevant details and attach it securely to the form.
5	Permanent residential address (PO Boxes and 'care of' addresses are not acceptable)			recession to the form
		Postcode	Postcode	
6	Employment status	Employed or Self-Employed	Employed or Self-Employed	If retired or unemployed please
		Retired or Unemployed	Retired or Unemployed	confirm previous occupation and
7	Date of retirement or leaving employment (if applicable)	d d m m y y y	d d m m y y y y	employer details.

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8 Occupation			
<b>9</b> Employer			
<b>10</b> Employer address			
	Postcode	Postcode	
	s and there is currently a regular withdo nd, do you want the regular withdrawa		This section can't be used to reduce any regular adviser
If yes, how would you lik	e your regular withdrawals to be redu	iced?	charges paid from the bond. If required, please
Decrease in line with the	revised 5% annual tax-deferred entitle	ement	complete the Adviser Charges Pack with your adviser.
OR			adviser.
Confirm the new regular	withdrawal amount		
Please note, the policy to	erms and conditions may outline the r	ninimum regular withdrawal	
	intained for payments to continue.	a.	
A3 ASSIGNOR DE	CLARATION		
			in anation D
	cy or policies of assurance detailed in at all information I have provided to the	_	
	mpany immediately should any inforn		-
obliged to do so.		-	
I acknowledge that the C	ompany may disclose personal data to	relevant tax authorities as a consequer	nce of its legal obligations.
	Assignor 1	Assignor 2	
Signature Signed as a deed by Assignor			If there are more than two assignors, please photocopy this page, sign
Date	d d m m y y y y	d d m m y y y y	the additional pages and attach securely to this form.
In the presence of (full name of witness)			
Witness SIGNATURE			The witness must be independent, not next of kin or linked to the bond.
Date	d d m m y y y y	d d m m y y y y	
Witness address			
O .: ( ::	Postcode	Postcode	
Occupation of witness	Postcode	Postcode	

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В	ASSIGNEE DET	AILS		
B 1	ASSIGNEE DETA	ILS		
1 2 3	Title (Mr, Mrs, Miss or Other) Gender Surname	Assignee 1  Male Female	Assignee 2  Male Female	Assignee - is the person who is receiving the policy(ies). If there are more than two assignees, photocopy this page, complete the relevant details and attach it securely to this form.
	Does the life assured have a maiden name, previous name or alias If "Yes" provide the other name(s) Forenames (in full)	Yes No	Yes No	If clients A and B wish to assign individual segments to be held jointly by clients B and C, then clients B and C must complete their details within the 'Assignee Details' section.
	residential address (PO Boxes and 'care of' addresses are not acceptable)	Postcode	Postcode	
7	Full correspondence address (only required if it differs from the permanent residential address)	Postcode	Postcode	
8	Telephone number			
9	Email address			Include all countries in which
10	Country of birth			you are tax resident.  If you can't provide a  tax reference for all
11	Date of birth	d d m m y y y y	d d m m y y y y	countries in which you are tax resident (such as a National Insurance
12	Employment status	Employed or Self-Employed	Employed or Self-Employed	number for UK residents, or Tax Identification
		Retired or Unemployed	Retired or Unemployed	Number for US residents) in the section below then you will need to complete
	Date of retirement or leaving employment (if applicable) Employer	d d m m y y y y	d d m m y y y y	a separate declaration from our Tax Declaration and Self-Certification for Trusts, which we can provide on request.
15	Employer address			If retired or unemployed please confirm previous occupation and employer details.
		Postcode	Postcode	
16	Occupation			

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### UTMOST INTERNATIONAL ISLE OF MAN LIMITED

### ASSIGNMENT OF POLICY SEGMENTS FOR IMMEDIATE SURRENDER

<b>17</b> Nationality			
<b>18</b> Relationship (if any) to the assignor			
19 Where the assignees (the	e new owners) are trustees of an exis	sting trust, the trust details are:	
Name of trust			
Declared on	d d m m y y y y	d d m m y y y y	
20 Country/Countries of Tax Residency			
Notes on tax residency for	individuals		
studying abroad, working o one country at the same tim country/countries of tax res resident in the US even if yo	overseas, or extended travel) may ca ne (dual residency). The country/cou idence. If you are a US citizen or hol	more than half a year. Special circums ause you to be resident elsewhere or re untries in which you pay income tax are Id a US passport or green card, you wil more information on tax residency at a and assistance	esident in more than e likely to be your
21 National Insurance (NI) number			ONLY complete this section if you
<b>22</b> US Tax Identification Number (T.I.N)	N N N - N N - N N N	N N N - N N - N N N	are UK tax resident.
23 Country/Countries of Tax Residency			ONLY complete this section if you are US tax resident.
B2 POLITICALLY EXI	POSED PERSONS		
A PEP is a term used to desc responsibilities. For example or the Military, a senior empl	ribe someone who is currently, or has e: a Head of State, a holder of a senior	on who could be classed as a Politically E s previously been, entrusted with promir r political or government post, a senior r or a board member of a Central Bank. Ir P in their own right.	nent public functions or nember of the Judiciary
Is there anyone associated v considered a PEP?	with this application who could be	Yes No	
If "Yes", please provide deta	ails		
D2 ASSIGNEE DECLA	A D A T I O N		

### B3 ASSIGNEE DECLARATION

I understand that this contract is of the utmost good faith and that if it subsequently comes to light that any information supplied to the Company by me or on my behalf was misleading or incomplete, then this might invalidate my contract and adversely affect my right to the payment of policy benefits.

**I understand** the requirement to provide accurate and relevant information in my dealings with the Company is continuous and binding upon me.

**I agree** that this information, together with any supporting information completed or given by me in my name, shall form the basis of the contract with the Company.

I confirm and declare that all information that I have provided to the Company is accurate and correct to the best of my knowledge.

I agree to inform the Company immediately should any information within this form change, and understand that I am obliged to do so.

I accept that the Company has no legal responsibility in respect of the performance of any assets linked to the policies.

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**I agree** that a copy of my agreement given in this declaration will have the validity of the original. I understand that my financial adviser is acting as my agent and not an agent of the Company.

I confirm and declare that I am habitually tax resident in the jurisdiction/s entered in Section B1 of this Assignment of Policies for Immediate Surrender Form.

I agree and acknowledge that subject to the acceptance of this assignment by the Company, the Policy is subject to the existing Policy Conditions as amended from time to time together with any relevant declaration or consents given by any previous policyholder(s) to the Company.

### HOW THE COMPANY USES YOUR INFORMATION

Assianaa 1

We use the information you give us, about yourself and other people, to provide our products and services. In order to support our products and services, we transfer information between different entities within our immediate operating group and to appointed data processors, but we do not transfer information to other parties, unless required to do so by law or regulation. We do not carry out marketing using the information or transfer, or sell, your personal information to others for marketing purposes.

More details about how we use your information, your rights over this information and how you can exercise your rights can be found in our Privacy Notice. We publish our Privacy Notice on our website at <a href="https://www.utmostinternational.com">www.utmostinternational.com</a> or you can contact us on +44 (0)1624 643 345 and request a copy.

All linked parties to this **Assignment of Policies for Immediate Surrender Form** should read the Privacy Notice to understand how the data provided about them will be used.

### I acknowledge that:

The Company will store, process or pass on my data whether or not this assignment is accepted.

	7.00.g		
Signature Signed as a deed by assignee			If there are more than two assignees, please photocopy this page, sign
Print name			the additional pages and attach securely to this form
Date	d d m m y y y y	d d m m y y y y	
In the presence of (full name of witness)			The witness must be independent, not next of kin or linked to the bond.
Witness SIGNATURE			
Date	d d m m y y y y	d d m m y y y y	
Witness address			
	Postcode	Postcode	
Occupation of witness			

Assigned 2

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### SURRENDER OF POLICIES

### C1 CHARGEABLE EVENT CALCULATIONS

For UK residents, the exact tax implications of the full surrender of a policy may differ depending on the assignee's personal circumstances. Surrenders of policies are taxed differently from withdrawals.

If required we can provide an updated chargeable event calculation to give you and the assignee an indication of the amount of their payment that may be liable to UK income tax so that you and the assignee can decide if you wish to proceed with this assignment for immediate surrender.

Please confirm that you are both happy for us to complete a chargeable event calculation before we proceed with your instruction?

Yes No

If a calculation is requested, we won't process the assignment for surrender until we have received your confirmation that you wish to proceed. Before you request a surrender you should always speak to your financial adviser to understand your personal tax position. We cannot reverse any surrender once it has been processed.

### C2 PAYMENT METHOD

For speed and security, the preferred payment methods are electronic.

Payments sent by BACS take three to five working days to clear in your account after the payment has been sent and there is currently no charge for this payment method.

For any payments sent by CHAPS or telegraphic transfer we will take a payment charge (in addition to any charges that may accrue with your correspondent bank). Please contact our Customer Support team for the current charge amount.

### Payment should be made direct to my bank or financial institution account by

BACS (£ UK Only)

Telegraphic transfer (non-sterling payments and payments overseas)

CHAPS (£ UK Only)

If the payment method is left blank, the payment will be made by BACS transfer.

### C3 BANK ACCOUNT/BUILDING SOCIETY DETAILS

Name of account holder	
Account number (for BACS payments this must be 8 digits)	
Bank sort code	- (must be 6 digits)
Building Society roll number (if applicable)	
Bank BIC/Swift code (required for all banks outside the UK)	
IBAN (required for all bank accounts in the EEA)	
Bank/Building Society name	
Address	
	Postcode

If we have not paid to this account before, please include a copy of a bank statement (dated within the last six months) to verify the details (if not already provided as proof of address). Further customer due diligence may be required for foreign payments.

If there is more than one Assignee, photocopy this page, complete the relevant details and attach it securely to this form.

If an IBAN is not supplied for an EEA bank account, due to EEA regulations we will be unable to process your payment.

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### IDENTIFICATION AND CERTIFICATION REQUIREMENTS

Under Manx and Irish anti-money laundering regulations we are required to verify the identity and address of all assignee(s). In addition, a change in ownership is deemed a 'trigger event' under anti-money laundering regulations and we must bring any previous verification of identity up to current standards for existing policyholders/trustees. As such, you may also be required to provide identity and address verification for the assignors. Refer to our Anti-Money Laundering and Source of Wealth Requirements for Isle of Man and Utmost PanEurope for more information.

Guidance on how to certify and suitable certifiers is available on our **Anti-Money Laundering and Documentation Certification Requirements guidance note**.

If you are presenting documentation to verify the change confirmed in section B or C please confirm how the certifier reviewed the documents.

	Assignor 1	Assignor 2	Assignee 1	Assignee 2
Met you in person				
Met you face-to-face via secure live video stream				
Did not meet you and received original documents by post				
Other, please provide details				

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### EDECLARATION

### By signing this section below the assignee confirms that:

- I understand that the surrender will be made in accordance with this form, the 'Policy Provisions and Fund Rules', at my own risk and in full and final settlement of the Company's liability for any units surrendered. Where one policy is, or multiple policies are, being fully surrendered it is acknowledged that payment shall discharge all liabilities and claims arising from the said policy(ies).
- > I have read the notes and understand that I may incur charges in respect of this payment.
- I acknowledge that the Company may disclose any of the information provided in this form to the relevant tax, government, regulatory and police authorities where it is under a legal obligation to do so.

	Ass	igne	ee 1						Ass	igne	e 2							
SIGNATURE																	As the surrender of policies will take pla after the change of ownership has com the assignee(s) must	ace ipleted st sign
Print full name																	this section as the no policyholder(s).	new
Principal place of residence/address																		
						Post	code							Posto	ode			
Date	d	d	m	m	у	У	у	у	d	d	m	m	у	У	У	у		

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# A WEALTH of DIFFERENCE

www.utmostinternational.com

Utmost International Isle of Man Limited is registered in the Isle of Man under number 024916C. Registered Office: King Edward Bay House, King Edward Road, Onchan, Isle of Man, IM99 1NU, British Isles. Licensed by the Isle of Man Financial Services Authority.

 $Ut most Wealth Solutions is registered in the Isle of Man as a business name of Utmost International Isle of Man Limited. \\ UL PR 00334 | 05/25$