

# PAYMENT INSTRUCTIONS

## TO INCREASE OR CHANGE CONTRIBUTIONS FOR THE

Managed Capital Account

Managed Savings Account

Managed Pension Account

Executive Wealthbuilder Account

Client name	
Client account number	

### USING THE EDITABLE FIELDS?

To ensure your information is saved correctly, we recommend you save the form to your desktop before you start completing the required fields.

### THIS DOCUMENT WAS LAST UPDATED IN FEBRUARY 2021.

Please confirm with your financial adviser that this is the most up-to-date document for your product or servicing needs.

Any reference to accountholder in this form relates to accountholder as referred to in the Terms and Conditions of your contract. Terms for different products can use different terminology. In this form where we use the word Contribution, this also means Premium and where we use the word Account, this also means Policy.

Please complete all relevant sections, use CAPITAL LETTERS only and use blue or black ink. Please do not use correction fluid; any amendments should be crossed out and initialled by all accountholders. Any missing information will need to be provided to us in writing by the accountholder(s), and this may delay your instructions taking effect.

Please return this form Utmost International Isle of Man Limited, King Edward Bay House, King Edward Road, Onchan, Isle of Man, IM99 1NU, British Isles.

Please note we do not accept third party payments.

## A REMITTING BANK DETAILS

Please note that if this instruction is to replace a previous instruction, the previous instruction must be amended/cancelled with your bank.

To: The Manager

Name of your bank

Address of your bank

Postcode	Country

Please transfer the sum of

	£	US\$	€	HK\$
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(Amount of lump sum contribution plus any initial regular contribution.)

Contributions must be in the same currency as your account.

On the

d	d	m	m	y	y	y	y
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(Please allow at least 14 days to set up.)

Followed by an amount of

	£	US\$	€	HK\$
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(Please quote account number with each payment.)

on the same day: (✓)

Monthly

Quarterly

Half-yearly<sup>†</sup>

Yearly<sup>†</sup>

(<sup>†</sup>For all except Managed Capital Account)

# TO INCREASE OR CHANGE CONTRIBUTIONS FOR THE MANAGED CAPITAL ACCOUNT, MANAGED SAVINGS ACCOUNT, MANAGED PENSION ACCOUNT AND EXECUTIVE WEALTHBUILDER ACCOUNT

**Please charge the amount of the payment, together with any bank and agent bank's charges to my/our account.**  
(please see receiving bank details on page 3)

Full name(s)

Bank account holder  
(name as stated on bank account)

*\* IBAN stands for international bank account number and is always used in conjunction with a bank identifier code (BIC).*

Bank account number/IBAN\*

Sort code\*\*  
(if applicable)  -  -

SWIFT or BIC code\*\*  
(if applicable)

Bank account holder 1

Address

Postcode	Country
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Residential      Correspondence      (✓) Tick to confirm address type.

Bank account holder 2

Address

Postcode	Country
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Residential      Correspondence      (✓) Tick to confirm address type.

**SIGNED**

**Signature(s) of bank account holder(s)**

**Signature(s) of bank account holder(s)**

Date

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## B RECEIVING BANK DETAILS

### STERLING PAYMENTS

#### From UK banks (CHAPS\* payments)

Sort code: 55-91-00  
 Bank: Isle of Man Bank, East Region,  
 2 Athol Street, Douglas, Isle of Man  
 Beneficiary: Utmost International Isle of Man Limited  
 IBAN\*\*\*: GB89NWBK55910010934022  
 BACS payment  
 account number: 10934022

#### From non-UK banks (SWIFT\*\* payments)

SWIFT code: RBOSIMD2XXX  
 Sort code: 55-91-00  
 Bank: Isle of Man Bank, East Region,  
 2 Athol Street, Douglas, Isle of Man  
 Beneficiary: Utmost International Isle of Man Limited  
 IBAN: GB89NWBK55910010934022

### OTHER CURRENCY PAYMENTS (SWIFT PAYMENTS)

Payments should be made to Utmost International Isle of Man Limited's accounts held with National Westminster Bank, London.

SWIFT code: NWBKGB2LXXX  
 Bank: National Westminster Bank, London  
 IBAN: (select as applicable, see below)  
 1. US dollar IBAN - GB69NWBK60730167505139  
 2. Euro IBAN - GB11NWBK60720257005028

### IMPORTANT

- › Please make sure that the accountholder's name and/or account number is/are quoted in the payment field, referred to by the bank as SWIFT field 70, on the electronic bank transfer form to ensure that correct details are sent to Utmost International.
- › Please note that when sending payments electronically spaces should be excluded from the IBAN numbers.
- › All bank charges, such as telegraphic transfer charges, are the responsibility of the accountholder, not Utmost International.

### IMPORTANT NOTE TO BANK

Please ensure the client name/number are quoted in SWIFT field 70 to ensure that correct details are sent to Utmost International.

\*\* A sort code is used in the UK in conjunction with a bank account number. A SWIFT code is used outside Europe in conjunction with a bank account number.  
 A BIC code is used in Europe in conjunction with an IBAN.

\* CHAPS is an electronic bank-to-bank same day value payment made in the UK in pound sterling (£).

\*\* SWIFT is an acronym for Society for Worldwide Interbank Financial Telecommunications.

\*\*\* IBAN stands for international bank account number and is always used in conjunction with a bank identifier code (BIC).

# TO INCREASE OR CHANGE CONTRIBUTIONS FOR THE MANAGED CAPITAL ACCOUNT, MANAGED SAVINGS ACCOUNT, MANAGED PENSION ACCOUNT AND EXECUTIVE WEALTHBUILDER ACCOUNT

## C CREDIT CARD PAYMENT AUTHORITY

Please read the following carefully and complete all sections.

I hereby authorise Utmost International to collect my contribution payment in the following currency (✓)

£      US\$      €      HK\$

Please note we do not accept pre-paid credit cards or pre-paid debit cards.

A 1% credit card charge may apply. Please check with your credit card provider.

For international payments, please advise your credit card company of payments to avoid delays.

Please collect the contribution from my account stated below (✓)

	Access	Delta	Eurocard	Mastercard	Visa
Contribution amount	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			Initial collection date <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
	If blank, initial collection will be processed when we receive your application				
Please tick appropriate (✓)	All regular contributions		Initial regular contributions only*		Lump sum contributions
	(*Only applicable when adding regular contributions to an existing single premium contract.)				
Frequency	Monthly	Quarterly	Half-yearly <sup>†</sup>	Yearly <sup>†</sup>	
	(*For all except Managed Capital Account)				

Please check the frequency for your product.

Regular collection date      1st      7th      15th      25th

For new contributions, where the date is left blank, collections will be taken on the nearest subsequent date after commencement. Collections for amended contribution payments will be taken on the same date as the existing collection.

Name of Utmost International accountholder

Name of cardholder

(If the cardholder name is different from the accountholder name, third party documentation must be provided)

Address of cardholder (If the address on this authority form differs to the accountholder(s) current residential or correspondence address we hold in our records, please provide an explanation).

Postcode	Country
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Card number

Expiry date

Card issuer (For example bank name)

Country of Issue

Cardholder

SIGNATURE

Date

## TO INCREASE OR CHANGE CONTRIBUTIONS FOR THE MANAGED CAPITAL ACCOUNT, MANAGED SAVINGS ACCOUNT, MANAGED PENSION ACCOUNT AND EXECUTIVE WEALTHBUILDER ACCOUNT

### Important Notes:

1. Please check with your credit card issuer that your credit card is authorised for international transactions and advise them of the expected payments to avoid delays.
2. Utmost International reserves the right to vary the service charge at any time. Should the service charge be increased, Utmost International will notify the cardholder in advance.
3. Payment by credit card is not permitted where the credit card is American Express, JCB and Diner's Club.
4. This form authorises Utmost International to collect up to a maximum of three months' outstanding contributions from the above credit card on the account holder(s) chosen collection date.
5. Maximum amount to be collected by credit card is £3,500, US\$ 5,000, €5,000 or HK\$40,000 per payment transaction.
6. If Utmost International is unable to collect a contribution via the credit card, you must forward the overdue amount to Utmost International's Premium Collection Department, King Edward Bay House, King Edward Road, Onchan, Isle of Man, IM99 1NU.
7. The renewal collection date will be the date specified. If it is not a working day, the collection will take place on the next available working date.
8. On your credit card statement the narrative will read UIIOM for your contribution payment.
9. If you are, or you become, a resident of the United States of America or its territories, Utmost International will refuse to accept payment.

### D DATA PRIVACY STATEMENT

We collect and process Personal Data from you, your employees and financial advisers and your appointed representatives, their employees and financial advisers, in order to communicate with you, provide you with services and/or for business administration purposes.

We collect the following types of data:

- a. your name
- b. address and other contact details
- c. financial details (e.g., for fees and commission)
- d. information about your health or dietary requirements (please note we will only collect such sensitive information in relation to the provision of certain services, e.g., seminars).

We may share your data, by electronic or other means to:

- a. other companies within the Utmost group of companies, where it is used for assessment and statistical analysis purposes and for purposes connected with Products
- b. a third party to verify your identity in line with anti-money laundering or other requirements
- c. third parties who provide services to us (e.g., IT services, research and marketing services and for statistical and analytical purposes)
- d. third parties where required by law, court order or regulation
- e. other organisations, including the police or fraud prevention agencies and databases, to prevent and detect fraud.

If we need to transfer your personal information to another country for processing or storage, we ensure that anyone to whom we pass your personal information agrees to treat your information with the same level of protection as we would.

We will always keep your data safe and secure. We will never sell your data, and we will not send you communications about unrelated services without your consent.

Our full Privacy Notice holds much more information about how we collect, use and share your personal data and that of your clients and it provides information about the rights that you and your clients have in relation to your and their personal data, and how to contact us if you have any concerns.

Please go to [www.utmostinternational.com/privacy-statements/](http://www.utmostinternational.com/privacy-statements/) or write to:

For Utmost International Isle of Man Limited: The Data Protection Officer, Utmost International Isle of Man Limited, King Edward Bay House, King Edward Road, Onchan, Isle of Man, British Isles, IM99 1NU.

For Utmost PanEurope dac: The Data Protection Officer, Utmost PanEurope dac, Navan Business Park, Athlumney, Co Meath, C15 CCW8, Ireland.

**Important note: The product(s) named in this document and to which this document relates is accurate as at December 2021 and is subject to change.  
To ensure applicability with respect to a product and, if applicable, a related policy, before taking any action, please liaise with your adviser and/or contact us directly.**

## A WEALTH *of* DIFFERENCE

[www.utmostinternational.com](http://www.utmostinternational.com)

Calls may be monitored and recorded for training purposes and to avoid misunderstandings.

Utmost International Isle of Man Limited is registered in the Isle of Man under number 24916C.

Registered Office: King Edward Bay House, King Edward Road, Onchan, Isle of Man, IM99 1NU, British Isles.

Tel: +44 (0)1624 655 555 Fax: +44 (0)1624 611 715. Licensed by the Isle of Man Financial Services Authority.

Utmost Wealth Solutions is registered in the Isle of Man as a business name of Utmost International Isle of Man Limited.

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