

# DEED APPOINTING ADDITIONAL TRUSTEE(S)

## TRUSTEES HAVE POWER OF APPOINTMENT

Before completing this deed you should take appropriate professional advice as to its suitability.

We want to process your request as quickly as possible. To help us do this, please also complete and submit the **Tax information exchange pack** along with this form. The absence of the **Tax information exchange pack** will hold up your instruction.

Once completed please return this deed to the relevant address for your chosen product provider:

**Utmost Limited, Royalty House, Walpole Avenue, Douglas, Isle of Man, IM1 2SL, British Isles.**

OR

**Utmost Ireland dac, Block E, Iveagh Court, Harcourt Road, Dublin 2, Ireland.**

Once all necessary information has been received and your instruction processed, we will then note the amendment to the trust on our records. **We are unable to release the deed until all outstanding identification is received.**

	PAGE	SECTION	TO BE COMPLETED BY	TICK SECTIONS COMPLETED
<b>Part 1 - The appointment deed</b>	2	A - Appointment	Continuing trustees & additional trustees	
	3-5	B - Signatures	Continuing trustees & additional trustees & witness	
<b>Part 2 - Our anti-money laundering requirement</b>	5	C - Identification requirements	Additional trustees	
		D - Politically exposed persons	Continuing trustees & additional trustees	
<b>Tax information exchange pack</b>	N/A	Separate form available from our website	Parties to the trust	

## A WEALTH *of* DIFFERENCE

Utmost Wealth Solutions and Utmost Trustee Solutions are brand names used by a number of Utmost companies. This item has been issued by Utmost Limited and Utmost Ireland dac.

The following companies are registered in the Isle of Man. Utmost Limited (No 056473C), Utmost Administration Limited (No 109218C) and Utmost Trustee Solutions Limited (No 106739C) are regulated or licensed by the Isle of Man Financial Services Authority. Not regulated: Utmost Services Limited (No 059248C). Each has its registered office at: Royalty House, Walpole Avenue, Douglas, Isle of Man, IM1 2SL, British Isles.

The following company is registered in Ireland. Utmost Ireland dac (No 303257) is authorised by the Central Bank of Ireland and regulated by the Financial Conduct Authority in the UK for Conduct of Business Rules. Registered office: Block 2, Harcourt Centre, Harcourt Street, Dublin 2, Ireland.

## IMPORTANT INFORMATION

This draft deed is provided for the consideration of the parties and their legal advisers only. We have taken every care in preparing it, but cannot take any legal/taxation consequences of using it. Therefore we strongly advise you to consult your own legal advisers and seek taxation advice in your country(ies) of domicile and/or residence.

This deed should be completed when the continuing trustee(s), in accordance with the terms of the Trust, has the power to appoint and remove trustees.

Please complete in **black ink** and **BLOCK CAPITALS** and if you make a mistake, please cross it out, put in the correct word(s) and sign your initials next to the correction. **Please do not use correction fluid.**

Please also ensure the full addresses of the additional trustees are provided.

## PART 1 – THE APPOINTMENT DEED

### A APPOINTMENT

This deed is made on

d	d	m	m	y	y	y	y
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Please leave date blank



Between

Name


Address


Postcode

				-			
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(hereinafter called 'the continuing trustee(s)')

of the one part and

additional trustee 1

additional trustee 2

Title (Mr, Mrs, Miss or Other)

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Name



Address



Postcode

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Contact telephone number

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Email address

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Date of birth

d	d	m	m	y	y	y	y
---	---	---	---	---	---	---	---

d	d	m	m	y	y	y	y
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Nationality

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If individual

Country of birth

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If individual

(hereinafter called 'the additional trustee(s)')

DEED APPOINTING ADDITIONAL TRUSTEE(S)  
TRUSTEES HAVE POWER OF APPOINTMENT

of the second part

whereas by a declaration of trust dated

d	d	m	m	y	y	y	y
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in respect of policy(ies) numbered

effected by the Settlor(s)

and by the further effect of a deed of appointment of additional trustees dated

d	d	m	m	y	y	y	y
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Only relevant where previous appointment of trustee(s) by separate deed. Please ignore if irrelevant.

the policy(ies) and the full benefits and all monies which may become payable thereunder and the proceeds of any dealings with the policy(ies) are held by the continuing trustee(s) upon Trusts subject to the terms, powers and provisions set out in the said Declaration of Trust.

And whereas the continuing trustee(s) wish(es) to appoint the additional trustee(s) to be trustee(s) of the Trusts of the said policy(ies) to act jointly with the continuing trustee(s). Now This Appointment Witnesseth that the continuing trustee(s) in exercise of the statutory power for this purpose and of every (if any) other power so enabling **hereby appoint(s)** the additional trustee(s) to be trustee(s) of the said policy(ies) and to act jointly with the continuing trustee(s) for all the purposes of the Trusts.

**B SIGNATURES**

The parties have executed this document as a deed on the first date stated above.

**Please ensure that all signatures are witnessed by an independent person.**

**continuing trustee 1**

Signed and delivered as by the said (Full name of continuing trustee)


**SIGNATURE**

**SIGNATURE**

In the presence of (Full name of witness)


**SIGNATURE** of independent witness

**SIGNATURE**

Permanent residential address of witness


Postcode

				-			
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DEED APPOINTING ADDITIONAL TRUSTEE(S)  
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**continuing trustee 2**

Signed and delivered  
as by the said  
(Full name of continuing  
trustee)


**SIGNATURE**

--

**SIGNATURE**

In the presence of  
(Full name of witness)


**SIGNATURE**  
of independent  
witness

--

**SIGNATURE**

Permanent residential  
address of witness


Postcode

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**additional trustee 1**

Signed and delivered  
as by the said  
(Full name of additional  
trustee)


**SIGNATURE**

--

**SIGNATURE**

In the presence of  
(Full name of witness)


**SIGNATURE**  
of independent  
witness

--

**SIGNATURE**

Permanent residential  
address of witness


Postcode

					-				
--	--	--	--	--	---	--	--	--	--



If additional signature boxes are required, please photocopy this section and securely attach the additional pages to this form.

**additional trustee 2**

Signed and delivered  
as by the said  
(Full name of additional  
trustee)


**SIGNATURE**

--

**SIGNATURE**

In the presence of  
(Full name of witness)


**SIGNATURE**  
of independent  
witness

--

**SIGNATURE**

Permanent residential  
address of witness


Postcode

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**PART 2 – OUR ANTI-MONEY LAUNDERING REQUIREMENTS**

**C IDENTIFICATION REQUIREMENTS**

Under anti-money laundering regulations we are required to verify the identity and address of all individuals related to a contract. Our standard minimum requirements are: **one suitably certified copy document for identity verification and one suitably certified copy document for address verification** for each **additional trustee**. Please see the relevant **Anti-money laundering and source of wealth pack** for your chosen product provider (Utmost Limited or Utmost Ireland dac), which can be obtained by logging in to [www.utmostwealth.com](http://www.utmostwealth.com) or by contacting our Customer Support team on **+44 (0) 1624 643 345** or at [customersupport@utmostwealth.com](mailto:customersupport@utmostwealth.com)

We are unable to release the deed until all outstanding identification is received.

**D POLITICALLY EXPOSED PERSONS**

Under our current anti-money laundering obligations we are required to identify any persons associated with this trust who could be classed as a Politically Exposed Person (PEP). A PEP is a term used to describe someone who is currently, or has previously been, entrusted with prominent public functions or responsibilities, for example: a Head of State, a holder of a senior political or government post, a senior member of the Judiciary or the Military, a senior employee of a State Owned Corporation, or a board member of a Central Bank.

Please see our separate guide entitled **Politically exposed persons** which is available from our website or us on request.

Please provide details in the box below of any persons that could be considered to be a PEP (as defined above) in relation to this trust, non-completion confirms that there are no associated Politically Exposed Persons:
