

# INTERNAL TRUST REGISTER

## ADDITIONAL FORM TO BE USED BY TRUSTEES

**Not to be used where Utmost International Trustee Solutions Limited is appointed as Trustee.**

Throughout this form, 'You', 'I', 'me' and 'my' mean the Applicant/Policyholder and 'Utmost' means Utmost PanEurope dac ("UPE").

### WHEN SHOULD YOU COMPLETE THIS FORM?

This form should be completed in any of the following circumstances:

- a) You are applying for a new UPE policy, and your policy is to be placed immediately into trust following issue using one of Utmost's draft trust deeds (including all applications for Generation Planning Bond and trust applications for PWP UK, Selection or Delegation).
- b) You are applying for a new UPE policy as trustees of an existing, externally drafted, trust.
- c) You are placing an existing UPE policy into trust.
- d) You have an existing UPE policy in trust and have been asked to complete this form as part of a review.

Please note you need to complete this form regardless of whether the trust is already registered on a central register, including the UK's online register for express or taxable trusts or Ireland's Central Register of Beneficial Ownership of Trusts ("CRBOT").

### WHO CAN COMPLETE THIS FORM?

We will accept this form signed by one trustee who we refer to as the 'lead trustee' in this form, this lead trustee must be a current trustee and are responsible for confirming that the data in this register is correct.

### BACKGROUND NOTES - WHY YOU NEED TO COMPLETE THIS FORM

Under part 3 of the European Union (Anti-Money Laundering: Beneficial Ownerships of Trusts) Regulations 2021 ('Beneficial Ownership Regulations'), Trustees of a relevant trust that enter into a 'business relationship' with a Designated Person (which includes Financial Institutions domiciled in Ireland, such as UPE) are required to hold a beneficial ownership register (internal register).

This form is designed to assist you in meeting the requirements of these Beneficial Ownership Regulations and enable us to make sure the details of your application/policy match this register.

### REGISTRATION REQUIREMENTS - CENTRAL REGISTRATION REQUIREMENTS

#### UK Express Trusts and requirements to register

Where the Settlor and Trustees are UK resident, it is likely that the trust will need to register on the UK Government's online registration service for trusts. Details of how to register in the UK and which trusts are required to register can be found here:

<https://www.gov.uk/guidance/register-a-trust-as-a-trustee>

#### Trusts entering into 'business relationships' in Ireland (including UK Express Trusts).

Unless your trust has been registered in another EU state, **you are also required to register** the trust on the Irish CRBOT where entering into a business relationship with a Designated Person in Ireland. Business relationships include where the trust holds an Irish life or capital redemption policy such as those issued by UPE. **This requirement is in addition to registering on the UK register.**

More details of the registration requirements including how to register your trust in Ireland on the CRBOT can be obtained on the link below:

<https://www.revenue.ie/en/crbot/trusts-that-must-register/non-residents.aspx>

### HOW TO COMPLETE THIS FORM

**Electronic completion:** To ensure your information is saved correctly, we recommend you save the form to your desktop before you start completing the required fields.

**Paper completion:** If completing a hard copy of the application form please use **black or blue ink** and **BLOCK CAPITALS**. If you make a mistake, cross it out, put in the correct words and sign your initials next to the correction. **Do not use correction fluid.**



**A** DETAILS OF SETTLOR, TRUSTEE OR PROTECTOR

Please photocopy this page if you need to record more people.

If the trust was established via a will then the settlor does not need to be recorded here. Furthermore, if any settlor of a trust died before 23 April 2021 their details are not required to be recorded on this internal register or on the CRBOT.

	Settlor 1	Settlor 2
Name	<input type="text"/>	<input type="text"/>
Date of Birth	<input type="text" value="d d m m y y y y"/>	<input type="text" value="d d m m y y y y"/>
Nationality	<input type="text"/>	<input type="text"/>
Residential Address	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text" value="Postcode"/>	<input type="text" value="Postcode"/>
Tax Number or Passport number	<input type="text"/>	<input type="text"/>
Date added (existing trusts only)	<input type="text" value="d d m m y y y y"/>	<input type="text" value="d d m m y y y y"/>
	Trustee 1	Trustee 2
Name	<input type="text"/>	<input type="text"/>
Date of Birth	<input type="text" value="d d m m y y y y"/>	<input type="text" value="d d m m y y y y"/>
Nationality	<input type="text"/>	<input type="text"/>
Residential Address	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text" value="Postcode"/>	<input type="text" value="Postcode"/>
Tax Number or Passport number	<input type="text"/>	<input type="text"/>
Date added (existing trusts only)	<input type="text" value="d d m m y y y y"/>	<input type="text" value="d d m m y y y y"/>
	Trustee 3	Trustee 4 / Protector (if applicable)
Name	<input type="text"/>	<input type="text"/>
Date of Birth	<input type="text" value="d d m m y y y y"/>	<input type="text" value="d d m m y y y y"/>
Nationality	<input type="text"/>	<input type="text"/>
Residential Address	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text" value="Postcode"/>	<input type="text" value="Postcode"/>
Tax Number or Passport number	<input type="text"/>	<input type="text"/>
Date added (existing trusts only)	<input type="text" value="d d m m y y y y"/>	<input type="text" value="d d m m y y y y"/>



Nature of beneficial interest (tick as appropriate)

Absolute beneficiary

Absolute beneficiary

Named beneficiary of any discretionary or flexible trust

Named beneficiary of any discretionary or flexible trust

Tax Number or Passport number



Date added (if different to the settlement date of the trust)

d	d	m	m	y	y	y	y
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d	d	m	m	y	y	y	y
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Extent of interest held (Include % if they are beneficiary of a bare trust, otherwise delete as appropriate)

% share

 %

Absolute / Contingent / Life Interest / Other

% share

 %

Absolute / Contingent / Life Interest / Other

Leave this box blank if the named beneficiary has a discretionary interest but ensure that you complete section C to give a description of the discretionary class.

**C NATURE OF BENEFICIAL INTEREST (DISCRETIONARY)**

**This section should be completed where the trustees have any discretion as to who can benefit from the trust and where those beneficiaries are listed as a class of persons. For example, potential beneficiaries of a discretionary trust which may include children and grandchildren etc.**

I confirm that the beneficial interest of the trust is discretionary in nature and the beneficiaries are listed as part of a class.   
 I am unable to define the beneficial interest at this stage.

**Description of the class**

Please provide a brief description of the discretionary class here

Where the trust is discretionary in nature please provide a description of the, discretionary clause here. For example "Children and grandchildren of Settlor" etc

TRUSTEE DECLARATION

- 1 **I confirm** that I am a current Trustee of the Trust detailed on page 2 and authorised to sign on behalf of all the trustees of the trust.
- 2 **I understand** that the information I have supplied is collected and processed by Utmost to comply with regulatory obligations.
- 3 **I understand** that where there is a discrepancy between the information supplied in this register and the information contained in the CRBOT, Utmost will be required to report this discrepancy to the Irish tax authorities.
- 4 **I confirm** that I will advise Utmost of any change in beneficial ownership which means the information in this form is no longer accurate. I will keep a record of any beneficiaries which have an immediate and vested right in the trust and any individuals who have control over the trust. I understand that I am required to keep a log detailing the dates that such changes occur.
- 5 **I confirm and understand** that it is my obligation to register the trust on the relevant jurisdiction's central register and confirm that I will register the trust accordingly unless I am aware that the trust is exempt from registration in that jurisdiction.
- 6 **I understand** that Utmost will be required to check my registration on any subsequent transaction and failure to register my trust may lead to delays in processing subsequent instructions including, but not limited to, assignment instructions and instructions for distribution of trust proceeds to beneficiaries.

SIGNATURE OF LEAD TRUSTEE

Print name

Date

d	d	m	m	y	y	y	y
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A WEALTH *of* DIFFERENCE

[www.utmostinternational.com](http://www.utmostinternational.com)

Utmost PanEurope dac (registered number 311420) is regulated by the Central Bank of Ireland. Registered Office address: Navan Business Park, Athlumney, Navan, Co. Meath, C15 CCW8, Ireland.

Utmost PanEurope dac is a Category A Insurance Permit holder with the Jersey Financial Services Commission.

Utmost Wealth Solutions is registered in Ireland as a business name of Utmost PanEurope dac.

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